



Hullbridge Childminders  
07484684441  
Madkidzcc@gmail.com

## Accident & Emergency Policy

Michelle Streeter- 2726829  
Sandra Maynard - 2733094

It is our policy to keep children safe when they are in our care.  
The premises have been checked by Ofsted and they meet the requirements of the Early Years Foundation Stage in England.

We use the following procedures to ensure safety to all:

- Regularly review, update and practise fire evacuation procedures.
- Keep a record of fire drills and accidents to minded children.
- As registered childminders, we are legally required to have valid first-aid certificates.
- Administer basic first-aid treatment. The first-aid box is clearly labelled and easily accessible. Parent contact numbers are kept securely with the first-aid box.
- Hold written permission from parents within the child's personal folder to seek emergency treatment for their child if it is needed.

### Procedure

If there is an accident to a minded child or childminder's own children:

- First, we will reassure the injured child while making sure that the other children in our care are safe.
- If the accident is a minor one and only requires basic first aid, then we will deal with it ourselves. If not, we will ring 999 for help and you will be contacted straight away.
- If there is an accident and a member of the team is required to accompany a child to hospital, then phone calls home will be made, and you may have to collect your child/children straight away. If we manage to deal with the accident ourselves, then the affected child's parents/careers will be informed immediately.
- If someone does accompany or take a child to hospital, the child's parent/career will be contacted and asked to meet them at the hospital.
- If a member of the team or any of our own children have an accident, then parents/careers may be contacted to collect their child/children.
- We will always do our best to make sure the children in our care are safe, reassured and kept calm.